



## MEMO

DATE: March 3, 2026  
TO: SBWGA-18 League Members  
FROM: Cathe Kropp, President  
RE: Proposed Amendments to By-Laws  
- Article VII - Nominations and Election  
- Article VIII - Amendments

The members of the League's Nominating Committee are crucial to the success of our league. This Committee works diligently for months to recruit the best league members to fill the vacancies on the Board each year. This is a tremendous and time-consuming responsibility for the Committee.

To help ease the burden and reduce the challenges the Committee faces, the Board is recommending an Amendment to Article VII. The changes relate solely to the nominating process; there are no changes to the election process. The proposed Amendment would accomplish the following:

1. Allow more transparency between the board, the nominating committee, and the general membership to discuss board openings and the skills required.
2. Increase clarity between the Board and the Nominating Committee to ensure the Committee's recruitment and development efforts align with the league's needs.
3. Develop a more specific timeline for the recruiting process.

The proposed Amendment to Article VIII, Amendments, would allow the board to make minor changes without a membership vote. A recent example of a minor change is Arizona Golf Association recently changed their name to AZ Golf.

Changes/additions are in red on the attached documents. If you have any questions or comments regarding this amendment, please contact me or any board member. This Amendment will be put up for a vote at the April 7<sup>th</sup> General Meeting.

## PROPOSED AMENDMENT TO ARTICLE VII OF SBWGA-18 BY-LAWS

### \*\*\*\*ARTICLE VII - NOMINATIONS AND ELECTION:

#### A. NOMINATIONS

1. The current Board of Officers (hereinafter referred to as the "Board") will appoint a Nominating Committee (hereinafter referred to as the "Committee"). This Committee will be comprised of three league members who are not currently serving on the board. The Committee shall consist of a chair and two members. The Committee may serve for two years.
2. The Board will identify upcoming vacancies and the required set of skills for those positions. Assistants will have first preference for nomination to the position they have assisted with. This information will be reviewed with the Committee at the May Board meeting.
3. The Committee should and must work closely with Board members, as their primary function is to build, evaluate, and sustain the Board. Effective collaboration ensures that the Committee's recruitment and development efforts align with the league's needs.
4. Before an official invitation is extended to any potential candidate(s), recommendations will be presented to the Board for a final discussion, ensuring consensus. The Board and Committee should endeavor to complete this process at the July Board meeting.
5. The Committee's recruitment process shall include meeting(s) between the current officer and the potential candidate for that position. This process will take place July through September, with the Committee's final report presented at the September Board meeting.
6. The Nominating Committee's report will be posted no later than three weeks prior to the November General Meeting.
7. Any member may nominate any other member by filing a written notice of such nomination with the President, together with the nominee's written consent, at least two weeks prior to the election meeting. These nominations will be posted with the Committee's slate and placed on the ballot.
8. Nominations may not be made from the floor at the time of the elections.

#### B. ELECTION

1. Officers shall be elected at the November General Meeting.
2. The membership present shall constitute a quorum for the purpose of electing officers. A plurality of said quorum shall have the power to elect.
3. The election of officers shall be by ballot unless a single slate has been nominated. When a single slate is nominated, election by unanimous consent or acclamation is permitted.
4. Officers shall be installed and take office at the December General meeting.

## **PROPOSED AMENDMENT TO ARTICLE VIII OF SBWGA-18 BY-LAWS**

\*ARTICLE VIII - AMENDMENTS: If a proposed Amendment to these By-Laws is minor, and that change does not significantly alter or impact the substance or meaning of the content, the board may approve said Amendment at a scheduled board meeting without a vote of the General Membership. A minor change includes but is not limited to name changes, punctuation, and/or clarification. Otherwise, these By-Laws may be amended only at a General Meeting of the Association by a two-thirds (2/3) vote of the said quorum. All proposed amendments must be posted via email sent to the membership on the SBWGA-18 bulletin board and the SBWGA-18 website thirty (30) days prior to the meeting. In the event that an in-person meeting is not possible, voting to approve changes to the By-Laws shall be done electronically. The total number of responses shall be compared to the number of “yes” votes for each amendment to determine if the two-thirds threshold has been met.

March 3, 2026